

Minutes of Lavington Elementary School PAC

Regular meeting held via Zoom online meeting, December 3, 2020

In Attendance:

Guests: Robert Lee, Lance Johnson.

Members: Julie Kentel (President), Lara Konkin (Director), Chelsea George (Treasurer), Jennifer Brandle-McCall (Secretary), Kylie Walman (D-PAC Rep), Stephanie Wade (Director), Angela Barnes, Jaime Royston, Lauren Barrie, Melissa Peet.

1. Welcome

Julie Kentel, President, welcomed those present. Meeting called to order at 6:34 p.m.
Quorum present.

2. Approval of Agenda

Moved by Lara K. to approve the agenda. No amendments. *CARRIED*.

3. Approval of Minutes of meeting

Moved by Chelsea G. that the minutes of the November 10, 2020 meeting be approved. *CARRIED*.

4. Guests

Introduction of two guests:

- School Board Trustee - Robert Lee
- School Principal - Lance Johnson

5. Reports

5.1. Trustee's Report (Robert Lee)

Report was submitted as part of the PAC Meeting package, ahead of this meeting, which included highlights from the School District 22 Regular/Public Meeting held Nov.18, 2020.

In addition, Robert noted the School Board election of a new Chair, Gen Acton and new Board Vice Chair Tom Williamson.

Robert Lee exited PAC meeting after his report.

5.2. Lavington School Principal (Lance Johnson)

No teacher representative was available to attend this PAC meeting due to preparations for Christmas break.

A report was circulated as part of the PAC Meeting package ahead of this meeting.

Highlights included:

- Registration will begin for Kindergarten and student transfers for the next school year on Jan.15.

- New incoming principal, Nigel Maccagno, is meeting with students, staff and community in Dec.
- Communicating Student Learning reports will be sent out via MyEdBC at the end of Jan/early Feb.
- Virtual Christmas Concert will be viewed in classrooms Dec.17, then made available after to parents via web link from Ms. Johnson.
- Water bottle refill stations have been installed in the school and are popular with students. Thanks to Tolko, federal funding, and Rider Ventures.

5.3. Treasurer's Report (Chelsea George)

Regular account balance as of Nov. 30 is \$11,932.93, Gaming account is \$813.02 for a total of \$12,745.95.

Total available funds as of Nov. 30, 2020: \$6,582.52 (+ \$2500 reserved donation from Tolko and \$4,000 in unpaid budgeted items)

GIC locked in until September 2021 - \$5236.19

Chelsea will update the balance sheet to note that \$1,200 has been allocated for school teachers' supplies as dedicated by the PAC at last meeting. **ACTION.**

5.4. DPAC Report (Kylie Walman)

Gen Acton, incoming new School Board Chair, would like to attend a Lavington PAC meeting in the New Year.

DPAC held its general meeting and elections. Gladys Fraser is still the DPAC President. New Vice President is Sarah Hanson.

5.5. Hot Lunch (Julie Kentel)

A Hot Lunch written report was included in this meeting's agenda package ahead of time.

Highlights include:

- Sales for hot lunch are up.
- Details for the next order schedule were shared. Next order open Dec.7, due by Dec.17 and will include all orders for Pizza Tuesday and Hot Lunch Fridays for all of January, 2021.
- Weekly reminders for parents about the hot lunch schedule will be posted on Facebook and via Donelda, School Office reception.

6. Old Business

6.1. Review Action Items (Jennifer B.M.)

A review of previous action items from our November PAC meeting took place.

6.2. PAC Website Update (Julie Kentel)

Despite a call out for anyone able to help with the PAC website development and maintenance, no one has come forward to help us build a website to house our group's information. We are still actively looking for help. Please forward the names of any interested parents to Julie.

7. New Business

7.1. Water Refill Station (Julie Kentel)

Moved by Julie K. that PAC spend \$400 to cover the additional charge for an upgraded water fill station, if needed. *CARRIED*.

7.2. Recognition Plaque (Julie Kentel)

Moved by Julie K. that PAC cover the cost to make and install a plaque, by the new water refill station, to recognize the contribution from Tolko and Rider Ventures. *CARRIED*.

8. Date and time of next meeting

The next meeting will be held Thursday, January 7 at 6:30pm via Zoom.

9. Meeting adjourned 6:53 p.m.

Secretary: Jennifer Brandle-McCall

Note: These minutes are the best interpretation of discussions held during the meeting by Jennifer Brandle-McCall. Any noteworthy errors or omissions are unintentional.